



INSTRUCTIONS FOR AUTHORS

Asian Journal of Management Sciences (AJMS) is an international, monthly, online peer-reviewed, open access journal committed to publishing scholarly articles, short communications, invited reviews, Case studies and editorial commentary and news, Book Reviews in area of the management sciences as a whole.

Authors are highly encouraged to read instructions carefully before submitting the manuscript. For submitting the manuscript authors are encouraged to use online submission process by logging in to <http://literatipublishers.com/LiteratiOJS/index.php?journal=AJMS&page=index> , where they also can keep track with the status of the manuscript. Submitted manuscripts are subject to peer review. Submitted articles will be typically peer reviewed and published within 10-15 days after acceptance. Prior to publication, the final version of the edited article will be sent to authors for approval. Authors must check for accuracy of all content at this time.

Editorial Procedure:

Double-blind peer review:

This journal follows a double-blind reviewing procedure. Authors are therefore requested to submit manuscript without any author names and affiliations in the main text.

A separate Title Page should include

- The name(s) of the author(s)
- A concise and informative title
- The affiliation(s) and address(es) of the author(s)
- The e-mail address, telephone and fax numbers of the corresponding author
- Abstract

Please provide an abstract of 150 to 250 words. The abstract should not contain any undefined abbreviations or unspecified references.

- Keywords

Please provide 4 to 6 keywords which can be used for indexing purposes.

The following **brief checklist provides a quick reference** for you to follow during your submission and manuscript review process.

- Manuscripts must be prepared in strict accordance with AJMS Style.
- Manuscripts should be type written in **Times New Roman, font 12**, Title shall be in a font size 14.
- All section titles in the manuscript shall be in font size 12, bold face capitals. Subtitles in each section shall be in font size 12, bold face lower case followed by a colon.

- Double spacing all portions of the manuscript— including the title page, abstract, text, acknowledgments, references, individual tables, and legends—and **margins 2.5 cm** each side.
- Authors should number all of the pages of the manuscript consecutively, beginning with the title page.
- Authors, in their cover letter to the Editor, should clearly mention whether the manuscript shall be considered as a Research Article, Short Communication, Case Study or Review Article
- Authors should confirm that the manuscript has not been submitted to any other Journal for publication.
- Self Citations should be avoided as much as possible and any potential data overlap with previous studies should be noted and described in the letter to the Editor.
- Please acknowledge your peer reviewer(s) and include other author notes in the letter to the Editor.

Reference style:

An alphabetically ordered list of references, **all of which must be cited in the text**, should be included at the end of the article. References should begin on a separate page headed REFERENCES. Page umbers should be given consecutively.

Citations to references should be designated throughout the text by enclosing the authors' names and the year of the reference in parentheses.

Example:

Several studies (Adams, 1974; Brown & Hales, 1975, 1980; Collins, 1976a,b) support this conclusion.

Reference from a Book:

General Style:

- **Authors' or Editors' Last Names, Initials. Year. Title of book. City Where Published, State or Country: Name of Publisher.**

Examples:

1. Boulding, K. E. 1956. *The image*. Ann Arbor: University of Michigan Press.
2. Kahn, R. L., & Boulding, E. (Eds.). 1964. *Power and conflict in organizations*. Glencoe, IL: Free Press.

Reference from a journal article:

- **General Style:**
Authors' Last Names, Initials. Year. Title of article or paper. Name of journal, volume number (issue number): page numbers.

Examples:

1. Fry, L. W., & Slocum, J. W., Jr. 1984. Technology, structure, and workgroup effectiveness: A test of a contingency model. *Academy of Management Journal*, 27: 221–246.

2. Goggin, W. C. 1974. How the multidimensional structure works at Dow Corning. *Harvard Business Review*, 55(1): 54–65.

Reference from a journal article If a Journal article has no author,

- **The name of the periodical should be treated like a corporate author, both in the citation and in the references.**

For example:

Reference in the Text

There is fear that Social Security rates may rise (*Wall Street Journal*, 1984).

In the list of references:

Wall Street Journal. 1984. Inflation rate may cause Social Security increase. September 24: 14.

Chapters in books:

- **General Style:**
- **Authors' Last Names, Initials. Year. Title of chapter (in lower-case letters except for the first word and first word after a colon). In Editors' Initials and Last Names (Eds.), Title of book: page numbers. City Where Published, State or Country (only if necessary to identify the city): Name of Publisher.**

Examples:

1. Berg, N. A. 1973. Corporate role in diversified companies. In B. Taylor & I. MacMillan (Eds.), *Business policy: Teaching and research*: 298–347. New York: Wiley.
 2. Roberts, F. S. 1976. Strategy for the energy crisis: The case of commuter transportation policy. In R. Axelrod (Ed.), *Structure of decision*: 142–179. Princeton, NJ: Princeton University Press.
- **Reference of the Unpublished papers, dissertations, and presented papers should be listed in the references using the following formats:**
 1. Duncan, R. G. 1971. *Multiple decision-making structures in adapting to environmental uncertainty*. Working paper No. 54-71, Northwestern University Graduate School of Management, Evanston, IL.
 2. Smith, M. H. 1980. *A multidimensional approach to individual differences in empathy*. Unpublished doctoral dissertation, University of Texas, Austin.
 - **Proceedings, published reports and works from a university, special editions, and monographs should be listed in the references in the following formats:**
 1. Deutsch, M. 1962. Cooperation and trust: Some theoretical notes. *Nebraska Symposium on Motivation*: 275–320. Lincoln: Nebraska University Press.

• **Materials accessed on the web** should be listed in the references in the following formats, as appropriate:

1. Bernstam, M. S., & Rabushka, A. 2000. From predation to prosperity: Breaking up enterprise network socialism in Russia.
<http://www.russiaeconomy.org/predation.html>.
2. Stanford, CA: Hoover Institution. Brown, J. 2000. SDMI cracked! **Salon.com**.
http://www.salon.com/tech/log/2000/10/12/sdmi_hacked/, October 12.

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